

## **Tree Dedication Policy & Application**

### **Memorial dedication for newly planted and existing trees within Brookwood Park Limited (The Cemetery).**

Brookwood Park Limited allows memorial tree dedications across certain parts of the cemetery. The cemetery is mindful that this facility is enjoyed by a wide range of people, therefore will ensure that the policy is managed and regulated for the mutual benefit of all users.

The content of this policy will be revised as necessary to meet changing circumstances. This policy will be reviewed annually, and any amendments will be submitted to the Board of Directors for approval.

This policy is designed to ensure that tree dedications can be enjoyed by a wide range of people, therefore it is managed and regulated for the mutual benefit of all cemetery users.

#### **Objectives of the Policy**

The cemetery seeks to ensure it is adopting a clear, measurable and sympathetic approach to the management of its site and any memorialisation needs to take account of the diverse needs of a variety of users.

This policy will also ensure that tree locations selected for a dedication are appropriate, and sympathetic to the cemetery and its users.

This policy permits for interment or scattering of cremated remains within the vicinity of a newly planted or existing tree depending on the location. Costs for burial of ashes are not included in the dedication of the tree. Please see cemetery fees and charges at [www.brookwoodcemetery](http://www.brookwoodcemetery) or contact the cemetery office.

We will endeavour to always offer the highest standard of service in undertaking our management and regulatory responsibility.

The cemetery reserves the right to refuse applications on this basis of a location not being suitable or a tree type not being available.

#### **Trees & Location**

A location map and list of varieties of suitable newly planted or existing trees can be found in appendix A of this policy.

New Memorial trees have been positioned to maximise the benefit and development of the cemetery.

Newly planted trees will be protected by tree guards.



Alternative locations can be sought for existing trees outside of our approved list, but any suggested tree will need to be assessed for suitability before approval is given.

The cemetery will attempt to accommodate the wishes of the applicants where possible.

The cemetery may limit the number of memorial trees in particular areas so that they shall not detract or affect the prime purpose of the cemetery.

Trees can and do die through natural causes. These can range from insects and diseases to adverse weather and vandalism. Should the tree die through natural causes or vandalism, the cemetery accepts no responsibility for the provision of a replacement.

### **Scattering/burial of Cremated Remains**

Please notify the cemetery office if you wish to arrange a scattering or burial of cremated remains near to the dedication tree.

Scattering of cremated remains in the vicinity of the tree will be included in the cost at time of purchase. Subsequent scatterings will be subject to charge.

Separate charges are available for burial of remains.

Tree dedications are for a period of 50 years. At the end of the lease period, if the tree dedication is not renewed the memorial plate will be removed and the tree may be dedicated in memory to someone else.

### **Dedication lease option for newly planted or established trees.**

Term of dedication	Cost
50-year dedication, including name plate	£ 833.33 plus VAT (£1000.00)
Memorial Tree name plate (replacement)	£ 180.00 plus VAT (£216.00)

### **To plant a new tree**

New ornamental trees can be planted instead of a memorial with approval from Brookwood Cemetery either within a small glade near to our meadow land burial area which can accommodate full burial or at the rear of the Glades of Remembrance for cremated remains.

The cost to plant a new tree is £1500.00. The cost includes a 50 year dedication period, a new tree, a tree guard, soil and mulch, watering bag, tree planting and maintenance for a two year period. This cost does not include burial/scattering charges or provision of a nameplate.

**Please note.** If your tree fails within the first 5 years you will be asked to see if you wish to replace it at your own cost. If not, the dedication will fall away, and the space offered for a different dedication. After 5 years, attempts will be made to contact those who have made the dedication accepting that in some cases contacts may become out of date. If contact is made, the same requirement set out above will apply.

### Memorial Plates

Brookwood Cemetery will provide a memorial name plate to be placed in front of the tree for the length of the dedication period.

- Only one plaque permitted per dedication.
- Tree memorial plaques will be secured by a central pointed fixing into the ground.
- Memorial plates from external suppliers will **NOT** be permitted.



### Inscriptions for the tree plaques

The inscription on the plaque should include the name of the deceased and the up to 100 characters.

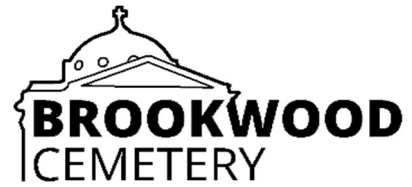
To enhance the area, you may plant bulbs or leave fresh cut flowers, a wreath or posy.

**Please note.** Tree mementoes e.g., Glass of any form, vases, statues, shrubs, artificial flowers, balloons, stone chippings, fencing of any type or other ornamentation etc., shall **not** be permitted on or around the trees. The cemetery reserves the right to remove any unauthorised memorabilia without notice.

### Process

Once an application has been received by the cemetery office and a location agreed, this will be marked upon the cemetery plan and digitally recorded.

Please contact the cemetery office to arrange an appointment to view and select existing



available trees on site.

### **Payment**

After an application has been submitted to the cemetery office, an invoice will be raised and sent onto the client for payment.

### **Conditions**

Brookwood Park Ltd. reserves the right to plant trees or place memorial plaques where suitable but will, where appropriate, accommodate alternative requests.

The cemetery will decide on the variety of trees they can offer. This is to ensure there are no future maintenance problems with type of species planted.

The Cemetery Manager reserves the right to remove any memorial tree that may have been damaged/dying/diseased and are in the view to be beyond economical repair. In this case a new location will be offered, or a new tree may be planted at the expense of the customer.

The cemetery accepts no liability for damage to any memorial tree or plaque from vandals or third parties.

**Appendix A.**

**Trees planted in 2020 (South Cemetery)**

St Barnabas Avenue: 16 no. Dawn Redwood; Metasequoia glyptostroboides



St Philips Avenue: 32 no. Wellingtonia; Sequoia sempervirens



Behind Cascade – Glades of Remembrance: 7 no. Sweet Gum; Liquidambar styraciflua



**Trees planted 2021 (North Cemetery – Near Wetlands)  
For dedication only.**

2 no. Prunus padus (Bird Cherry) Location: entrance path to wetlands near plot 112

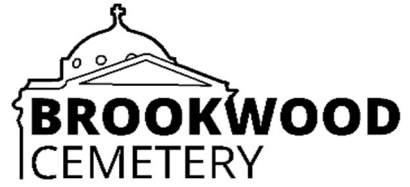


5 no. Pinus Nigra (Black Pine) – **For dedication only**



3 no. *Taxus baccata* (Yew) & 1 no. *Carpinus betulus* (Hornbeam) - **For dedication only**





**Application for A Memorial Tree Dedication**

This form should be completed by the applicant and returned to Brookwood Park Limited.

Any alterations made after completion of this application should be conveyed in writing to the cemetery office and may be subject to additional charges

**Type of Tree dedication (please delete as necessary):** Existing Tree /New Tree to be planted

**Type of tree required** (please select from appendix A) alternatively please indicate type of tree required if a new tree is to be planted.

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**Dedication lease term** - No of years: ..... Location if known: .....

**Details of the deceased/family to whom the tree will be dedicated to:**

Name of deceased: .....

Date of death: .....

**Proposed inscription for memorial plate**

**Memorial Tree Dedication**

**In Memory Of**

Line 1. ....

Line 2. ....

Line 3. ....

Line 4. ....

**Applicants contact details.**

By signing this application, you agree to the terms and conditions identified within the tree dedication policy.

Please return this application to the cemetery office (address at bottom of letter).

Name: ..... Email: .....

Address: ..... Telephone No: .....

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Signature: ..... Date: .....